

Access to Somerville College Library

A policy

Access for the Somerville Community

Full membership of Somerville College's SCR, MCR, JCR and employment by the college ensures full access to Somerville College library, with full borrowing rights.

Friends, partners and guests of full members do not have access to the library except in circumstances as outlined in the categories below.

Alumni

Alumni are welcome to use the library for reference only (no borrowing rights). During term time (week 0 to week 10) access to the library is by appointment during staffed hours only. During vacation periods, those alumni making extensive use of college facilities can be granted ongoing access to the library, and appointments are not required to use the library during staffed hours.

Others with college affiliations

Visiting academics and visiting students will be granted ongoing termtime access to the library, when their application for access is sponsored by a member of the SCR. Access to the collection will be reference only, with no borrowing rights granted.

Associate members of the MCR may be granted reference-only (no borrowing rights), ongoing access to the library during vacations only. During term time (week 0 to week 10) access to the library is by appointment during staffed hours only.

Other members of the university and members of the public

Anyone who has good reason to consult books in the library collection may do so by arranging an appointment during staffed hours to visit the library to view specific resources.

Access to the library as a place of work or study solely will not be granted to other members of the university or members of the public.

Loss of access

Access to the library is granted on the understanding that those using the library abide by the rules which make the library a pleasant place to work and study for all. A full list of the rules can be found on the library website. The access of full members to the library will be suspended if the rules are contravened, and will remain suspended while disciplinary action is pursued. For all other groups, access to the library will be removed immediately a rule is determined to have been contravened and will not be reinstated, unless there are exceptional circumstances, to be determined by the librarian.

Sarah Butler

Librarian and Head of Information Services

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